

<p style="text-align: center;">East Haven Police Department</p> 	Type of Directive: Policies & Procedures		No. 418.2
	Subject/Title: Electronic Recording of Interviews	Issue Date: July 29, 2014	
	Issuing Authority: Honorable Board of Police Commissioners	Effective Date: September 1, 2014	
References/Attachments: N/A		Review Date: Annually	
		Rescinds: 418.1	
		Amends: N/A	

I. PURPOSE

- A. The purpose of this directive is to set forth the policies and procedures of the East Haven Police Department regarding the use of the recording device for interviews or interrogations of prisoners, witnesses, victims, or suspects within the East Haven Police Department building.

II. POLICY

- A. It is the policy of the Department that all interviews of felony suspects undertaken at the East Haven Police headquarters shall be recorded.

III. PROCEDURES

- A. The department has the ability to record the victim, witness, and suspect interviews, confessions, and statements.
- B. All interviews conducted at East Haven Police headquarters or another law enforcement facility involving felony crimes shall be recorded.
1. An officer shall use his or her professional judgment when deciding whether to record or not in other interviews.
- C. Prior to beginning an interview an officer shall begin the recording and provide the following information, date and time of interview, the identity of all parties that are present, the case number if available, and any other pertinent information involving the interview.

- D. A suspect in custody who has been read his or her Miranda rights has no reasonable expectation of privacy in a police interview room with a police officer present. His or her statements may be recorded.
1. Identify for the record all persons present and indicate the start and end times of the recorded interview.
 2. The recording equipment must be left on at all times from the beginning of the interview until it is concluded.
 3. It shall not be turned off during an interview even if the officer leaves the room for any reason.
 4. At no time shall the recording equipment be operational when the suspect is talking to their attorney unless the suspect and the attorney are informed that their conversation is being recorded.
- E. Victim and witness interviews/statements should not be recorded without the person's consent.
- F. If a recording is made, it will become evidence in the case and the proper paperwork and procedures for evidence will be followed.
- G. The officer will complete a report with the information gained during the interview.