



# EAST HAVEN DEPARTMENT OF POLICE SERVICES

471 NORTH HIGH STREET • EAST HAVEN, CONNECTICUT 06512

Mayor Joseph A. Carfora



Honorable Board of  
Police Commissioners

HONORABLE BOARD OF POLICE COMMISSIONERS  
VIRTUAL MONTHLY MEETING  
TUESDAY, DECEMBER 20, 2022 AT 7:00 PM  
VIA ZOOM VIDEOCONFERENCE AND CONFERENCE CALL

COMMISSIONER(S) PRESENT: Chairman Dominic Balletto (presiding), Vice Chairman Joseph DiSilvestro, Commissioner Paul Carbo, Commissioner Dianne Romans, Commissioner Barbara Barbuito

ALSO PRESENT: Chief Edward Lennon, Deputy Chief Patrick Tracy, Clerk Marsha Maldonado, Councilperson Samantha Parlato

Chairman Balletto called the meeting to order at 7:00 PM.

TO THE RESIDENTS AND TAXPAYERS OF THE TOWN OF EAST HAVEN  
AND OTHER INTERESTED PARTIES

*This meeting is being conducted by means of electronic equipment. Any member of the public who does not have the electronic equipment necessary to attend such meeting remotely and wishes to do so, should submit a written request to the East Haven Police Department, 471 North High Street, East Haven, CT 06512 or via email to Marsha M. Maldonado [mmaldonado@easthavenpolice.com](mailto:mmaldonado@easthavenpolice.com) with said written request to be received no less than twenty-four (24) hours prior to the meeting, and the EHPD will provide the requester with a physical location and the electronic equipment necessary to attend such meeting in real time.*

1. Pledge of Allegiance
2. Moment of Silence – For those less fortunate than ourselves this holiday season.
3. Roll Call - Clerk Maldonado; quorum obtained
4. Announcements
5. Consider and act upon the approval of the Special Meeting minutes of November 30, 2022  
Vice Chairman DiSilvestro made a motion to accept and approve the Special Meeting minutes of November 30, 2022, as received; seconded by Commissioner Barbuito. All in favor. No one opposed or abstained.  
Motion carried unanimously.
6. Consider and act upon the approval of the Monthly Reports (December 2022)  
Vice Chairman DiSilvestro made a motion to accept and approve the monthly reports as received; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

7. Consider and act upon Committee Reports & Recommendations
8. Public Comment
9. Correspondence Received/Sent
  - a. DOT State Project No. 0173-0533 (Wrong-Way Driving Countermeasures) – *from the November 30, 2022 Special Meeting, New Business 12.b.* – Signed approval sent via email to the CTDOT.
10. Department Updates (Chief Lennon)
  - a. Personnel Matters/Injured Employees - Two (2) patrol officer vacancies. Another round of testing in progress. Minimal hireable candidates. Civil Service interviews/oral boards will be conducted the second week of January 2023. The next Academy is March/April 2023.
  - b. Overtime - Tracking slightly lower than last fiscal year and on par for expectations.
  - c. Awards & Commendations - The ceremony on December 14 went very well. Chairman Balletto, speaking on behalf of the whole Commission, would like to thank Marsha for all her hard work and dedication – first, for the Board the whole year, but certainly for the ceremony - it was amazing, great coordination. Thanks to Chief Lennon and DC Tracy as well.
  - d. Noteworthy News - The Department is nationally CALEA accredited which we achieved proactively – it is now mandated by State statute. Every four (4) years we are required to go through a full re-accreditation which will begin the last week of December 2022. Phase I is an electronic review of documents and then Phase II is an in-person interview in February 2023. The Board will likely be interviewed by the assessor. We will keep everyone apprised.
11. Old Business
12. New Business
  - a. Discussion and approval of the DOT State Project Nos. 0173-0519 & 0156-0183 (Traffic Control Signal and Pedestrian Control Feature Upgrades)

The Connecticut Department of Transportation (CTDOT) is developing plans to replace existing traffic control signal equipment with new equipment and where applicable upgrade the pedestrian control features (countdown pedestrian indications, accessible pushbuttons, sidewalk ramps) to meet current DOT standards and will coordinate with the Town during the design phase. The design plans are expected to be completed in March 2024 with a tentative construction date of June 2024. The proposed location is Route 337 at Coe Avenue and Silver Sands Road.

Chief Lennon commented that there may be other locations as the State assesses their traffic lights over the next several years. They are upgrading to 2023/2024 technology and switching to a fully electronic control system as opposed to the current manual/electronic system.

Vice Chairman DiSilvestro made a motion to approve DOT State Project Nos. 0173-0519 & 0156-0183; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

- b. Discussion and approval of revised policies 101.4 (Template for Written Directives), 103.4 (Body Armor), 105.10 (Uniforms, Equipment, and Personal Appearance), 414.7 (Motorized Pursuits), 425.4 (Missing Persons), and 606.5 (Emergency Mobilization and Preparedness)

Deputy Chief Tracy explained the minor changes in each of the policies to reflect current practices and compliance with CALEA standards.

Vice Chairman DiSilvestro made a motion to approve policy 101.4 (Template for Written Directives) effective December 31, 2022; seconded by Commissioners Romans and Barbuito. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve policy 103.4 (Body Armor) effective December 31, 2022; seconded by Commissioner Barbuito. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve policy 105.10 (Uniforms, Equipment, and Personal Appearance) effective December 31, 2022; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve policy 414.7 (Motorized Pursuits) effective December 31, 2022; seconded by Commissioners Romans and Barbuito. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve policy 425.4 (Missing Persons) with the edit noted by Commissioner Barbuito effective December 31, 2022; seconded by Commissioner Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve policy 606.5 (Emergency Mobilization and Preparedness) effective December 31, 2022; seconded by Commissioners Barbuito and Romans. All in favor. No one opposed or abstained. Motion carried unanimously.

### 13. Adjournment

Chairman Balletto would like to thank everyone for a years' worth of hard work and dedication to the Town of East Haven. As previously mentioned, the ceremony was great the other night - the culmination of all the hard work the Department, Chief and Deputy Chief have done. Wishes everyone a Merry Christmas and a healthy, wealthy and Happy New Year.

Commissioner Romans thanked the Chief, Deputy Chief and the officers who came out to Wreaths Across America. It was a great showing, and she appreciates it.

Commissioner Romans made a motion to adjourn; seconded by Commissioner DiSilvestro. All in favor. Chairman Balletto adjourned the meeting at 7:18 PM.

Respectfully submitted,

Marsha M. Maldonado  
Clerk to the Honorable Board of Police Commissioners

[Audio recording on file – duration 18:12]