



EAST HAVEN DEPARTMENT OF POLICE SERVICES

471 NORTH HIGH STREET • EAST HAVEN, CONNECTICUT 06512

Mayor Joseph Maturo, Jr.

Honorable Board of
Police Commissioners

HONORABLE BOARD OF POLICE COMMISSIONERS REGULAR MONTHLY MEETING MINUTES

APRIL 24, 2018 AT 7:00 PM
471 NORTH HIGH STREET
EAST HAVEN, CT

COMMISSIONER(S) PRESENT: Chairman William Illingworth, Commissioner Joseph DiSilvestro, Commissioner Dawne Flynn, Commissioner Eduardo Torrealba, Commissioner Paul Carbo

ALSO PRESENT: Chief Edward Lennon, Deputy Chief James Naccarato, Officer Kershen Bissette, Joseph Coppola (Assistant Director of Administration & Management, Town of East Haven – Mayor's Office), Citizens, ETV Videographer

Chairman Illingworth called the meeting to order at 7:00 PM.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call – Clerk Maldonado; quorum obtained
4. Announcement(s)
5. Consider and act upon the approval of the regular monthly meeting minutes of March 27, 2018
Commissioner DiSilvestro made a motion to accept and approve the regular monthly meeting minutes of March 27, 2018 as received; seconded by Commissioner Torrealba. All in favor. No one opposed or abstained. Motion carried unanimously.
6. Consider and act upon the approval of the monthly reports (March)
Commissioner Torrealba made a motion to accept the monthly reports as received; seconded by Commissioners DiSilvestro and Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.
7. Consider and act upon Committee Reports & Recommendations
 - a. Alarms Committee
Chairman Illingworth has appointed Commissioner Carbo as co-chair of the Alarms Committee.
 - b. Supernumeraries Committee
Nothing at this time.

c. Traffic & Public Safety Committee

- i. Half Mile Road/Northeast Drive – Inspected the problematic intersection. Traffic Maintenance recommends installing chevron signage to indicate “sharp curve” as an initial resolution to slowing traffic. Research a flashing solar-powered sign as a future solution if these issues persist.

Commissioner DiSilvestro made a motion to discuss the signage installation under “New Business” item 12.f.; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

8. Public Comment

- a. Linda Abbott (53 Laurel Street) – Resident since 1973. Major issues on Laurel Street continue – Mauro tractor trailers, dump trucks, excessive thru traffic creating a real nuisance. Ms. Abbott is requesting more police presence and enforcement of Town ordinances (vehicle idling and parking on lawns). She also brought this information to the Planning & Zoning officer who was extremely rude and uninterested in addressing the Town ordinances.

Commissioner Carbo suggested Ms. Abbott get herself on the agenda for the next Planning & Zoning Board meeting to discuss these issues.

Chief Lennon stated that Laurel Street receives more traffic enforcement than most other areas. Further, we have no statutory authority to prohibit truck traffic and Laurel Street is also a State DOT designated cut-thru for heavy duty vehicles when there are bridge restrictions.

Ms. Abbott addressed the Board in July 2017 with similar issues which led to increased traffic enforcement.

9. Correspondence Received/Sent

Retirement and resignation notifications will be addressed under “New Business” items 12.a. and 12.b.

10. Department Updates (Chief Lennon)

a. Personnel Matters

- i. One (1) sworn personnel out on leave due to a disciplinary matter.

b. Injured Employees

- i. One (1) sworn personnel out on medical leave. There is no update on a return to duty date.
- ii. One (1) sworn personnel on long-term injured leave will be addressed under “New Business” item 12.a.

c. Overtime

- i. On pace for this time of the fiscal year. Slightly higher in recent pay periods due to in-service trainings, State mandates, firearms recertifications and vacations.

d. Awards & Commendations

- i. Branford Exchange Club will present the Shoreline Heroes Award to Sergeant Kevin Klarman at a ceremony on May 1 at Woodwinds, Branford
- ii. Police Athletic League (PAL) is being recognized by the Chamber of Commerce as the “Charity of the Year” Award on May 16 at Seasons, East Haven (former Country House)

e. Noteworthy News

- i. New Fleet Vehicles – Different make/model, color change to gray and updated graphics. Several issues with Ford vehicles led to the purchase of the Dodge Chargers. It will take a few years to bring the entire fleet to uniformity.

11. Old Business

12. New Business

a. Consider and act upon the retirement of Officer Shawn Hatchel

Joseph Coppola introduced himself to the Board as the new Assistant Director of Administration & Management replacing Frank Gentileco.

AD Coppola explained Officer Hatchel’s two-part request for disability retirement from MERS and the Town. For consistency with his MERS application, the recommendation is to accept his retirement date effective December 23, 2017.

Officer Hatchel was hired October 20, 2006. His tenure was 11 years, 2 months.

Commissioner Torrealba made a motion to accept the retirement of Officer Shawn Hatchel effective December 23, 2017; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.

b. Consider and act upon the resignation of Officer Sue-Ellen Consolati

Officer Consolati was hired July 28, 2013. Her tenure was 4 years, ~9 months.

Commissioner DiSilvestro made a motion to accept the resignation of Officer Sue-Ellen Consolati effective April 10, 2018; seconded by Commissioners Flynn and Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

c. Request Police Officer – Grade C certified transfer list from Civil Service Commission

Commissioner DiSilvestro made a motion to request a Police Officer – Grade C certified transfer list from the Civil Service Commission; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

d. Discussion and approval of new and revised policies effective May 21, 2018: 102.3 (Professional Development and Training); 104.3 (Rank and Organizational Structure of the Department); 203.4 (Addressing Bias-Free Policing); 207.3 (Early Intervention System (EIS)); 212.4 (Electronic Information Systems and Equipment); 215.2 (Performance Evaluations); 302.4 (Weapons and Weapons Storage); 311.2 (Military Leave); 313.1 (Fiscal Management); 417.3 (Eye Witness Identification); 422.3 (Managing the Mentally Ill); 425.3 (Missing Persons); 446.1 (Criminal Intelligence); 448.1 (Extra Duty Employment); 501.3 (Searching and Transporting Prisoners); 502.3 (Securing and Handling Prisoners in the Station); 703.3 (Evidence and Property Control)

Chief Lennon introduced Officer Kershen Bissette as the Compliance Officer for CALEA Accreditation responsible for reviewing existing policies and drafting new policies to meet the strict requirements for accreditation. Officer Bissette explained the phasing – currently, we are in the self-assessment phase and expect to be ready for the on-site CALEA assessment by year-end.

The Commissioners praised Officer Bissette’s diligent hard work throughout the stringent accreditation process.

Commissioner Torrealba made a motion to approve the abovenoted new and revised policies effective May 21, 2018; seconded by Commissioner DiSilvestro. All in favor. No one opposed or abstained. Motion carried unanimously.

- e. Discussion and approval of new and revised policies effective June 11, 2018: 105.7 (Uniforms, Equipment and Personal Appearance); 201.5 (Code of Conduct); 208.3 (Internal Affairs Officer and Complaints); 401.5 (AVL and Officer Video Camera Use and Operation); 407.3 (Use of Force Investigations); 408.3 (Post-Incident Procedures for Use of Lethal Force); 409.4 (Motor Vehicle Stops); 410.3 (Preliminary Criminal Investigations); 414.3 (Motorized Pursuits); 416.5 (Domestic Violence Involving Department Personnel); 421.3 (Protective Custody); 426.3 (Traffic Enforcement); 435.3 (Field Training Program); 444.1 (Evidence Collection & Preservation); 445.1 (Interview Room); 505.3 (Youthful Offenders); 506.1 (Family with Service Needs, Abuse and Neglect); 606.3 (Emergency Mobilization and Preparedness)

Commissioner DiSilvestro made a motion to approve the abovenoted new and revised policies effective June 11, 2018; seconded by Commissioner Torrealba. All in favor. No one opposed or abstained. Motion carried unanimously.

- f. Signage installation at intersection of Half Mile Road and Northeast Drive

Commissioner DiSilvestro made a motion to approve the installation of “chevrons” to indicate sharp curves with future consideration of solar-powered signage depending on cost; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.

13. Adjournment

Commissioner DiSilvestro made a motion to adjourn; Chairman Illingworth adjourned the meeting at 7:39 PM.

Respectfully submitted,

Marsha M. Maldonado
Clerk to the Honorable Board of Police Commissioners